

The following defines the protocol to be followed at TRPPOA Members Meetings.

- A Quorum must be present to begin a meeting and throughout in order to conduct business/vote. Should sufficient members leave during a meeting, all business/voting must cease at the point the number drops below a Quorum.
- Voting is by Tract/Lot with 1 vote per Tract/Lot. If multiple Members for a Tract/Lot are present, only one (1) may participate in voting.
- Members are considered out of order and not recognized if they do not wait their turn and interrupt a speaker.
- Steps in presenting a Motion and subsequent actions
 - A member does not interrupt anyone speaking and rises (or raises their hand) and addresses the presiding officer.
 - The member is recognized by the presiding officer, typically by specifying the Member's name to facilitate minute taking.
 - The Member proposes a Motion.
 - Another Member seconds the Motion.
 - The presiding officer states the motion to the assembly and asks if there are any questions.
 - In the absence of questions, the presiding officer leads a vote
 - All in favor, All Opposed
 - Based on the results, the presiding officer states if the motion passed or failed
 - If there are questions, Members wait to be recognized in turn to ask questions and receive answers (Debate). This exchange is under the direction of the presiding officer.
 - At the end of Debate, the presiding officer again states the motion and leads a vote (as described above).
- Closing Debate and Voting Immediately
 - A Motion to Close Debate and Vote Immediately is the preferred route.
 - "Call the question" is informal and not in order if it interrupts a speaker or if other members wish to speak. The presiding officer may ignore the request if it is not in order.
 - A two-thirds (2/3) vote is required to Close Debate.